



MD MUZTABA RAFID MAHI

Nationality: Bangladeshi **Date of birth:** 9 Jun 2005 **Gender:** Male

Phone number: (+880) 01404310566

Email address: mdmahi.962005@gmail.com

Whatsapp Messenger: wa.me/+8801404310566

Facebook: [Muztaba.Rafid.Mahi](https://www.facebook.com/Muztaba.Rafid.Mahi)

Website: <https://mrmahi.vercel.app>

Home: Parbat nagar, Haji market. 9C, Q1 Garden, 1206 Dhaka (Bangladesh)

ABOUT ME

BBA student at BUP with strong academic results and proficiency in MS Office and Google Workspace. Worked with **Ashatoru**, **Ostrib**, and **Kayesami** as Customer/Order Manager, gaining experience in customer service and brand management. Founder of **Synergy**, a home décor business showcasing innovation and entrepreneurship.

WORK EXPERIENCE

Synergy | synergybd.shop – Dhaka, Bangladesh

Website: www.synergybd.shop

Retail business entrepreneur

[May 2025 – Current]

- Launched and currently manage a home décor enterprise, blending creativity with customer value.
- Lead product strategy, digital marketing, and sales operations.
- Built leadership, entrepreneurship, and holistic business management capabilities.

Ashatoru | [ashatoru.com](https://www.ashatoru.com) – Dhaka, Bangladesh

Website: www.ashatoru.com

Marketing manager

[Jul 2024 – Feb 2025]

- Managed customer queries and drove seamless communication between clients and the brand.
- Gained customer relationship management and proactive problem-solving skills.
- Contributed to maintaining exceptional levels of customer satisfaction.

Kayesami | [kayesami.com](https://www.kayesami.com) – Dhaka, Bangladesh

Website: www.kayesami.com

Order Manager

[Jul 2024 – Dec 2024]

- Coordinated order processing and logistics for a premium fashion brand based in Bangladesh.
- Ensured on-time delivery and accuracy by optimizing end-to-end order workflows
- Developed operational efficiency and quality control practices aligned with brand prestige.

Ostrib | [ostrib.com](https://www.ostrib.com) – Dhaka, Bangladesh

Website: www.ostrib.com

Marketing manager

[Sep 2024 – Dec 2024]

- Gained insight into e-commerce operations and customer experience strategy.
- Enhanced communication and adaptability in a high paced brand environment.

EDUCATION AND TRAINING

BACHELOR

Bangladesh University of Professionals [27 Feb 2025 – Current]

City: Dhaka | Country: Bangladesh | Website: <https://bup.edu.bd/> | Field(s) of study: BBA in Management Studies

HSC

Govt. Michael Madhusudan (M M) College, Jashore [1 Feb 2023 – 15 Oct 2024]

City: Jashore | Country: Bangladesh | Website: <https://mmcollege.edu.bd/> | Field(s) of study: Business Studies
| Final grade: 5.00 out 5.00

SSC

BAF SHAHEEN COLLEGE KURMITOLA [1 Jan 2020 – 31 Aug 2022]

City: Dhaka | Country: Bangladesh | Website: <https://www.bafsk.edu.bd/> | Field(s) of study: Business Studies
| Final grade: 5.00 out 5.00

JSC

BAF SHAHEEN COLLEGE KURMITOLA [1 Jan 2017 – 31 Dec 2019]

City: Dhaka | Country: Bangladesh | Website: <https://www.bafsk.edu.bd/> | Final grade: 4.50 out 5.00

HOBBIES AND INTERESTS

Mobile Photography Capturing everyday moments and creative shots using just a smartphone.

Web Development Building simple, functional, and user-friendly websites and web tools.

Traveling Exploring new places, cultures, and experiences to gain fresh perspectives.

Taking on New Initiatives Enjoying new challenges and turning ideas into meaningful actions.

PROJECTS

Personal Website Development Creating a personal website to showcase my work, skills, and interests. The site will feature a clean design, an about section, a portfolio, and a contact page. It will be responsive, user-friendly, and optimized for performance.

Link: <https://mrmahi.vercel.app/>

BUP Bus Schedule Website Developing a website for Bangladesh University of Professionals (BUP) to provide an accessible bus schedule for students and faculty. The site will feature route details, and an easy-to-navigate interface to enhance convenience and efficiency.

Link: <https://bupexpress.vercel.app/>

A Web Portal for BUP Management Department This project aims to develop **Management Mania**, an unofficial yet highly useful web portal for students of the BUP Management Department. The platform will provide easy access to student lists, profiles, and essential department-related information. Designed to enhance connectivity and engagement, Management Mania ensures students stay informed and connected within their academic community.

Link: <https://mgt10.vercel.app/>

BUP CGPA CALCULATOR BUP CGPA CALCULATOR is a simple web tool for students of the BUP Management Department to calculate and check their CGPA easily. It helps students understand their academic progress and plan better for upcoming semesters. The platform is easy to use and made to save time and effort.

Link: <https://bupcgpa.vercel.app>

SKILLS

manage website / office software / social media management / use microsoft office / use online communication tools

LANGUAGE SKILLS

Mother tongue(s): Bengali

Other language(s): English

VOLUNTEERING

Dhaka

Love For Cause 2.0 – Jago Foundation

Actively participated in community-driven initiatives under **Volunteer for Bangladesh**, a youth platform by **Jago Foundation**. Contributed to impactful projects like **Love For Cause 2.0**, raising funds for underprivileged communities through innovative campaigns. Dedicated to social service, teamwork, and making a tangible difference in society.

Link: <https://www.facebook.com/share/p/1Fm3Udi3R9/>

Dhaka

Eid gift and iftar distribution - Jago Foundation

Engaged in various humanitarian initiatives under **Volunteer for Bangladesh**, a platform by **Jago Foundation**. Actively participated in organizing **Eid gift and iftar distribution** programs for underprivileged children, bringing joy and support to those in need. Committed to social service, community engagement, and making a positive impact on society through volunteerism.

Link: <https://www.facebook.com/share/p/18cBKb5YC7/>

Dhaka

Plastic Koi?

Participated in the “Plastic Koi?” environmental awareness event focused on plastic waste collection and recycling. The initiative promoted recycling, environmental responsibility, and community action toward a cleaner and greener city.

Link: <https://www.facebook.com/share/p/1LW6F4f7B3/>